

SECRET

Excluded from Release  
70-663

9 February 1970

OGC Has Reviewed

MEMORANDUM FOR: Deputy Director for Support  
Deputy Director for Plans  
General Counsel

25X1A

SUBJECT : Approval Procedures on [redacted]  
Cases

1. During the past week or so three [redacted] cases have crossed my desk, the two most recent being the cases of [redacted]. Each has been conveyed to the Director or Deputy Director via a memorandum from the Director of Security on which you indicated your concurrence.

25X1A

2. Will you please tell me why there is no place for the Director or Deputy Director to indicate their approval or disapproval on the memorandum from the Director of Security. I know space is provided for the Director or Deputy Director's approval on the accompanying memorandum from SB Division and that one of them signs the letter to the [redacted]

25X1A

25X1A

[redacted]

25X1A

L. K. White

Executive Director-Comptroller

*Could you indicate on the pink sheet whether or not it might be a good idea to combine these two memos into one*

25X1A

EA/ExDir:sfc

Distribution:

Original - Routed to Addressees

1 - ER

1 - ExDir

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## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

Executive Director-Comptroller

EXTENSION

NO.

Routing  
Ship to

Executive Registry

70-663

Ex Dir

25X1A

9 February 1970

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. Deputy Director for Support

2.

3. Deputy Director for Plans

4.

5.

General Counsel

6.

7.

Executive Director

8.

D/S

9.

10.

11.

12.

13.

14.

15.

11 FEB 1970

nec

16 Feb

2/12 2/17

To 3 and 5:

I concur in the suggestion of the Exec. Dir-Compt. that in ☐ cases the D/S's forwarding memorandum should contain an approval line for the DCI or the DDCI, as appropriate. I am concerned however that combining the forwarding memo and the memo of justification from the interested Division would result in too lengthy a memo. As an alternative, I suggest that the forwarding memo contain a short statement of the justification, and that the justification of the Division be forwarded as an attachment without an approval line.

The D/S is changing the format of the forwarding memo and will be in contact with each of you to implement the required changes.

R. L. Bannerman

OBC concurs 25X1A

25X1A

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